

# **CITY OF MANCHESTER**

HUMAN RESOURCES DEPARTMENT

ONE CITY HALL PLAZA

MANCHESTER, NH 03101

TEL: 603-624-6543 (VOICE/TTY)

Fax: 603-628-6065

WEB SITE: [www.ManchesterNH.gov](http://www.ManchesterNH.gov)



## **YOUTH SERVICES COUNSELOR**

(Announcement No. R-030-08)

Grade 18

Starting Salary: \$40,778.70 per year – plus extensive benefits package

Exempt

This is a Limited Term position

### **THE JOB:**

Provides crisis intervention, short term counseling, substance abuse assessments, prevention services and appropriate referrals to various populations of juveniles and their families. Operates as a member of the Office of Youth Services Team by supporting and consulting with other team members under the supervision of the Director; maintains on-going relationship with law enforcement officials and representatives of the juvenile court system. Performs related duties.

### **MINIMUM**

### **QUALIFICATIONS:**

Master's Degree in Counseling or a related field and 3 years experience in youth service programs, criminal justice, education or social services; or an equivalent combination of training and experience. May require State certificate in Alcohol and Drug Abuse Counseling or in Alcohol and Other Drug Use Prevention. Fluency in Spanish strongly desired.

**NOTE: Offer of hire conditional on candidate's ability to complete essential job functions, with or without accommodations, as determined by medical exam.**

### **APPLICATION**

### **PROCEDURES:**

Although submission of a resume is optional, candidates must complete a City of Manchester Employment Application, available at above address.

### **OPENING DATE:**

Wed., May 28, 2008

**CLOSING DATE:** Fri., June 13, 2008

### **OFFICE HOURS:**

Office Hours: Monday through Friday, 8:00 AM to 5:00 PM

**The City of Manchester is an Equal Employment Opportunity Employer**

**\*\*\*PLEASE POST\*\*\***

*THIS DOCUMENT IS AVAILABLE IN ALTERNATE FORMATS UPON REQUEST*